

December 6, 2007

The Board of Trustees met in regular session at 6:00 pm at City Hall, 610 N. Hoy Street, Buffalo, Oklahoma.

Present: Lewis Carpenter, President; Bob Quinby, Trustee; Alan Bishop, Trustee; Georganna Buss, Trustee; Susan Harper, Trustee; Linda Johnson, Clerk; Lea Buss, Treasurer; Joe McVicker, City Manager; Marty Drew, Sheriff; Alveta Rogers, Library Board; Christina Richard, Library Board; Alexis Thompson

Meeting called to order at 6:00 p.m. Quorum present.

Minutes of the last meetings were read. Upon motion made by Bishop, seconded by Quinby, the minutes were approved as read. The vote to approve the minutes was Bishop, aye; Quinby, aye; Carpenter, aye; Harper, aye; and Buss, aye.

The treasurer, sheriff and the city manager gave their monthly reports.

Members of the library board were present to discuss the librarian's terms of employment and to give the board of trustees' recommendations from the library board's evaluation committee. After much discussion, Bishop, seconded by Quinby, made the motion that a three (3)-person library board evaluation committee will evaluate the librarian and bring their recommendations to the Town Board of Trustees' as needed. The vote was Bishop, aye; Quinby, aye; Harper, aye; Buss, aye; and Carpenter, aye.

(A copy of the library boards' recommendations are attached)

Discussion was held regarding the codebook update. Harper, seconded by Quinby, made the motion to hire Sterling Codifiers to update the codebook. The vote was Harper, aye; Quinby, aye; Bishop, aye; Buss, aye; and Carpenter, aye.

The 2008 holidays were approved upon motion made by Harper, seconded by Buss. The vote to approve was Harper, aye; Buss, aye; Quinby, aye; Bishop, aye; and Carpenter, aye.

Discussion was held regarding appreciation plaques. Keith Wilkinson was a tremendous help on the Turner Street Project by volunteering hours of engineering services. Bishop, seconded by Carpenter, made the motion to present Wilkinson with an appreciation plaque. The vote was Bishop, aye; Carpenter, aye; Buss, aye; Quinby, aye; and Harper, aye.

Discussion ~~was held regarding~~ the ordinance of the month program. Harper, seconded by Quinby, made the motion that the ordinance of the month for January would be Streets and Sidewalks, section 14-103, A, B, & C: Removal of trees, shrubs, obstructing view of traffic. The vote was Harper, aye; Quinby, aye; Buss, aye; Carpenter, aye; and Bishop, aye.

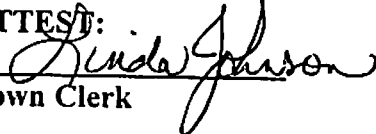
Purchase orders were reviewed and approved for payment upon a motion made by Harper, seconded by Quinby. The vote to approve purchase orders was Harper, aye; Bishop, aye; Carpenter, aye; Quinby, aye; and Buss, aye.

Quinby, seconded by Buss, made the motion to approve a cemetery deed for Jim Barth. The vote to approve was Harper, aye; Bishop, aye; Carpenter, aye; Quinby, aye; and Buss, aye.

Upon motion made by Bishop, seconded by Harper, the board voted to adjourn at 7:54 p.m. The vote to adjourn was Harper, aye; Buss, aye; Bishop, aye; Quinby, aye; and Carpenter, aye.



President of the Board

ATTEST:


Town Clerk