

June 6, 2007

The Board of Trustees met in regular session at 6:00 pm at City Hall, 610 N. Hoy Street, Buffalo, Oklahoma.

Present: Lewis Carpenter, President; Alan Bishop, Trustee; Bob Quinby, Trustee; Susan Harper, Trustee; Linda Johnson, Clerk; Lea Buss, Treasurer; Joe McVicker, City Manager; James Leonard, Economic Development; Paul McCord, Emergency Management; Derek SeEVERS; Matt Lehenbauer; Kirk Fisher, OEDA; Roger Summars; Dave & Alexis Thomspen; Kim Hudson; Meryl Keding

Absent: Georganna Buss, Trustee

Meeting called to order at 6:01 p.m. Quorum present.

Minutes of the last meeting were read. Upon motion made by Bishop, seconded by Quinby, the minutes were approved as read. The vote to approve the minutes was Bishop, aye; Quinby, aye; Harper, aye; and Carpenter, aye.

The treasurer, deputy sheriff, economic development coordinator, emergency management director and the city manager gave their monthly reports.

Kirk Fisher with the Oklahoma Economic Development Authority was present for the adoption of the Hazard Mitigation Plan and Resolution. Harper, seconded by Quinby, made the motion to approve the Hazard Mitigation Resolution as written. The vote to approve was Harper, aye; Quinby, aye; Bishop, aye; and Carpenter, aye.

Discussion was held regarding the Hazard Mitigation Grant Program. Paul McCord, Emergency Management Director for Buffalo, presented the board with information about the grant program and a resolution. Harper, seconded by Quinby, made the motion to approve the Hazard Mitigation Grant Program Resolution. The vote was Harper, aye; Quinby, aye; Carpenter, aye; and Bishop, aye.

Kim Hudson attended the meeting to give the board an update on the swimming pool fundraising efforts. Hudson received notice from Senator Laughlin that the town should receive \$18,500 for pool upgrades. The aluminum can drive is still going strong. Keep saving your cans!

Matt Lehenbauer, Woodward County Emergency Management Director and interim Harper County Emergency Management Director, was in attendance to discuss assisting with the Harper County Emergency Management Program. Harper County is in need of an emergency management director. This will be a part-time position partially funded by a grant from the federal government. Harper

County, Town of Laverne, and LEPC have committed to help fund the remainder. Woodward is donating a vehicle and supplies. Lehenbauer asked the board to consider helping with the needed funding. Quinby, seconded by Harper, made the motion to assist with the Harper County Emergency Management Director with a commitment of \$3000.00 beginning fiscal year 07-08. The vote was Quinby, aye; Harper, aye; Carpenter, aye; and Bishop, aye.

The business registration program was discussed. An effort will be made to get the public and business owners more informed about the program. No action.

Discussion was held regarding the interment and disinterment fees for Highpoint Cemetery. Bishop, seconded by Quinby, made the motion to increase the interment and disinterment fees to \$200 on weekdays, \$300 on weekends and holidays, and \$75 for a cremation. The vote to increase fees was Bishop, aye; Quinby, aye; Carpenter, aye; and Harper, aye.

Discussion was held regarding the towns two automated external defibrillators that were donated to the police department several years ago. The defibrillators are in need of some updates. Quinby, seconded by Bishop, made the motion to put the two defibrillators in the care of the EMS with them doing all the maintenance, upkeep, training and staging. The vote was Quinby, aye; Bishop, aye; Carpenter, aye; and Harper, abstain.

Discussion was held regarding the purchase of a diving board for the swimming pool. Harper, seconded by Quinby, made the motion to purchase a 16 ft. diving board for \$1607.63 plus approx. \$200.00 shipping from the capital outlay account. The vote to purchase was Harper, aye; Quinby, aye; Carpenter, aye; and Bishop, aye.

Minimal discussion was held regarding employee salaries. No action.

Discussion was held regarding exemptions for a possible farmers market. Judy Harper had presented a letter to the board requesting an exemption from the purchase of a town permit/license and exemption of sales tax collection/remittance. The clerk was instructed to notify Judy Harper and inform her that farmers/gardeners who sell products produced and raised on their land are exempt from the license requirement by ordinance. The sales tax collection and remittance issues have to be addressed by the Oklahoma Tax Commission and not the town board.

Purchase orders were reviewed and approved for payment upon a motion made by Bishop, seconded by Harper. The vote to approve purchase orders was Bishop, aye; Quinby, aye; Harper, aye; and Carpenter, aye.

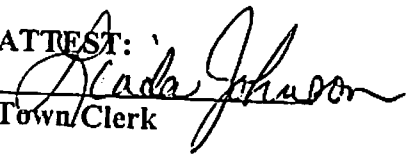
Transfer of Appropriations: Did not need to transfer. No action.

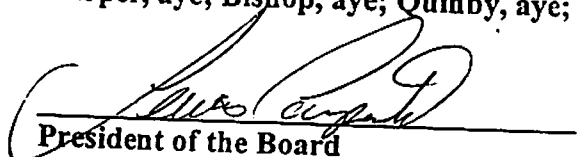
An occupational license (electrical) was approved and issued to Max Morris upon motion made by Bishop, seconded by Quinby. The vote to approve license was Bishop, aye; Quinby, aye; Carpenter, aye; and Harper, aye.

Appearances from the audience and or/citizens' comments:
Would like to see a written report from the sheriff. The board was asked if the new law enforcement contract with Harper County had been approved and signed. As of today, it has not been approved and signed. The commissioners will meet on Monday, June 11. The contract is on their agenda.

Upon motion made by Harper, seconded by Bishop, the Board voted to adjourn at 7:44 p.m. The vote to adjourn was Harper, aye; Bishop, aye; Quinby, aye; and Carpenter, aye.

ATTEST:


Town Clerk


President of the Board